



To the management of the company or institution

Work-practice project of the Zeist Waldorf School

March 2017

Dear Sir, Madam,

The Zeist Waldorf School provides secondary Waldorf education with diplomas on every level. Every year we organise a work-practice project for different classes in order to give pupils a certain insight in the realities of life after school. This project is prepared in the economy and social science lessons.

Our eleventh class pupils (16 or 17 year old) will work in a variety of companies and institutions for two weeks. This letter is meant to be an introduction of our school to enable pupils to search for a proper place. The eventual choice to contact a certain company or institution is made by the pupil himself. After the initial contacts between our pupil and you, the school will give its ok to the proposed choice.

The project will take place from Monday June 5th up to and including Friday June 16th 2017.

As far as the purpose of this project is concerned there are two options. The first possibility is to find a position in an institution with a background in societal ideals. The second is to look for a place in a business that makes relatively concrete things. The choice is determined beforehand with the person coordinating the project. The assignment for the project is individual and personal. The project finds its completion in a written report and a presentation for parents and teachers.

The idea behind the project is that pupils gain insight in the company or institution through actual work as well as talks with those working or in charge. The pupils are not meant to be paid for their work considering the educational focus.

In case you would like more information about this project, I would kindly request you to contact one of the coordinators of this project. We definitely hope that our pupil will be successful in his contact with you.

Yours sincerely,

Mrs M. Scheffers
Coördinator work-experience project
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